



Rowellyn Park

PRIMARY SCHOOL

together we learn

**VACATION CARE PACK
FOR
JANUARY
PROGRAM 2019**

PLEASE TAKE THE TIME TO READ THE FOLLOWING INFORMATION AS IT IS IMPORTANT AND THERE HAS BEEN SOME CHANGES.

Sun smart in place-Children must wear a sun smart hat (wide brim) in order to participate in outside activities. Caps will not be accepted. Children will not be able to participate in outside activities without a sun smart hat.

HOURS OF OPERATION: 6.30AM-6.30PM

COST: \$59.00 (less CCS discount)

Dear Families,

Included in this pack is a vacation care booking form that will need to be complete in full. Families who have not used the program before will also need to complete an official enrolment form. (If you do not have one please ask).

It is important that all forms are completed correctly to ensure we have the correct details on the computer.

Children are required to wear a wide brim hat when playing outside this includes excursions. Caps are not and will not be accepted. (Applicable September 1st to May 1st).

Please note we only have 120 places per day therefore it is important you return these forms as soon as possible.

Items brought from home need to be signed in and out each day. **Please note Phones/Ipads brought from home should not be able to access internet. (As outlined in our policy we take no responsibility for personal belongings.**

For safety reason when going on excursion or when participating in group activities, children are placed in groups. (CHILDREN ARE GIVEN COLOURED T-SHIRTS TO WEAR).

Please note that we have children attending the program who are anaphylaxis (nuts) therefore we strongly encourage families not to pack foods containing nuts.

Price is \$59.00 per day per child before CCS is deducted (this includes all activities and excursions).

When bringing food for bring a plate of food to share it is important we know the ingredients used and no peanuts.

VACATION CARE PROGRAM

ROWELLYN PARK PRIMARY SCHOOL

Dear Parents:

We would like to welcome you and your children either back, or to the program. Activities and excursions have been planned to ensure maximum enjoyment at the Vacation Care Program.

There are some recommendations that we feel are important for the success of the program.

1. Children must bring their own lunch and ample drinks. (No soft drinks or energy drinks, we will provide plenty of water). Afternoon tea will be provided.
2. The program takes no responsibility for damage/loss for personal possessions (eg: phones, ipads, game boys, dolls, bikes, CD's etc.)
3. All medication must be clearly marked and given to a leader, after signing the Medication Authority Book kept near the signing in books.
4. All children MUST be personally delivered to the building and their names entered on the roll each morning. When leaving, children must be signed off the roll by an authorised pick up person.
5. In the event of failure to pick up by 6.30pm, an automatic fee of \$1.00 per child per minute after 6.30pm will be charged payable at time of collection.
6. Excursions leave on time. So children must arrive at least 15 minutes early. We are unable to wait as we have booked venues at set times.
7. Activities may be changed, postponed or even cancelled depending on weather conditions and the availability of resources.
8. The centre is unable to accept a participant who is ill. If your child has any special needs or allergies it is vital you include this information on your enrolment form.
9. Please notify the centre as soon as possible if your child is not attending any of their booked days. Payment is still required unless a doctor's certificate is supplied.
10. Lost property is kept in a box near the signing in books.
11. Appropriate foot wear must be worn at all times (no thongs). Hats are to be worn outside, (May 1st –September 1st). School Council has enforced a SUN SMART POLICY RULE NO HATS NO OUTSIDE PLAY.
12. The Co-ordinator reserves the right to expel any participants who continually display inappropriate behaviour (eg. deliberately breaking the rules of the program, injury to other children or staff).
13. Every child attending the program must sign a behaviour contract to be witnessed by parent/guardian
14. Photos are sometimes taken of the children by the staff or the paper to be utilized for service awareness. If parents don't approve then a letter should be presented to the co-ordinator attached to your enrolment form.
15. In order to maximise your child's enjoyment we ask parents to discuss your concerns with the co-ordinator or a member of staff.
16. Spending money on excursion days is optional, in the case of lost money the staff will not be held responsible. If children do bring money we recommend that it is placed in a clearly named wallet, purse or envelope and given to a leader.
17. Complaints: If you have a concern of any nature in relation to the program please speak to the coordinator, alternatively you can put your complaint in writing and address it to the coordinator.

Cost: \$56.00 per day this includes excursion costs unless otherwise specified.

50% deposit required the specified on your confirmation form, outstanding balance required before the end of the first week of the program. Hours: 6.30am – 6.30 pm Monday to Friday

Childcare Assistance:

Apply to Centrelink (13 61 50) or through you're my gov account. The service cannot link you with centrelink unless we have CRN numbers and date of birth for the person claiming CCS and for the children attending the program (No one person has the same CRN number)

Co-ordinator: Leanne Groenendyk

Phone no: 9782-0080 or Mobile no: 0409965998

Po Box 8134 Carrum Downs 3201

PLEASE NOTE THE FOLLOWING

THE COST OF VACATION IS \$59.00 (LESS ONCE CENTRE LINK DISCOUNTS HAVE BEEN DEDUCTED) PER CHILD, PER DAY THIS INCLUDES ALL ACTIVITIES UNLESS OTHERWISE SPECIFIED. OPENING HOURS 6.30AM- CLOSE 6.30PM

PLEASE NOTE WITH THE NEW CCS YOUR FUNDING IS ACTIVITY BASED AND HOURS ARE NOW CALCULATED OVER A FORTNIGHT. THE MAXIMUM HOURS YOU CAN CLAIM IS 100 HRS HOWEVER WE CHARGE BY SESSION (12HRS PER DY TOTAL OF 120 HRS PER FORTNIGHT). MEANING IF YOU REQUIRE EVERY DAY YOU WILL PAY 20 HRS OF CARE AT FULL PRICE.

IF YOU ARE ONLY ENTITLED TO 36 HRS THIS WILL ONLY ALLOW YOU 3 DAYS OF FUNDED CARE OVER THE FORTNIGHT ANY OTHER DAYS WILL BE CHARGED AT FULL PRICE.

TO TRY AND ELIMINATE SOME OF THE ADDITIONAL COST WE ARE OFFERING 10HR SESSIONS THE COST WILL REMAIN THE SAME HOWEVER THIS WILL COVER YOU FOR YOUR TOTAL MAXIMUM HOURS OF FUNDING AND IF YOU ONLY RECEIVE 36 HOURS YOU COULD USE FOUR DAYS OVER THE FORTNIGHT AND ONLY PAY FULL PRICE FOR FOUR HOURS INSTEAD OF THE WHOLE DAY.

IN ORDER TO CLAIM THE 10 HR SESSIONS YOU MUST USE CARE FOR ONLY OR UP TO 10HRS PER DAY. THIS MEANS ONCE YOU SIGN YOUR CHILD INTO CARE YOU MUST SIGN HIM/HER OUT WITHIN 10 HOURS IF YOU EXCEED YOUR 10HRS YOU BE CHARGED FOR A FULL DAY.

WHEN COMPLETING YOUR ENROLMENT FORM YOU WILL NEED TO TICK THE 10HOUR SESSION BOX. THIS OPTION ONLY APPLIES TO YOU IF YOU WILL GO OVER YOUR APPROVED HOURS. PLEASE NOTE IF YOU NEED TO DISCUSS THIS FURTHER PLEASE DO NOT HESITATE TO CONTACT ME.

(LEANNE COORDINATOR)

**Included in this pack is a Behaviour contract
and a Rowellyn Park Primary OSHC
Digital Use Agreement**

**A signed copy of the Behaviour Contract and the
Digital Use Agreement signed by a guardian and the
child must be returned with enrolment form.**

**Your child must bring a wide brim hat with
him/her every day your child attends the
program. September 1st – May 1st**

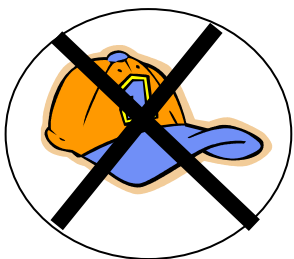
**Please ensure you pack a spare pair of
clothes each day in case we have water play
WHEN IT IS A HOT DAY. (IF APPLICABLE)**

Reminder

The centre is opened from 6.30am to 6.30pm

- ❖ On Excursion days the bus must leave at the specified time due to being booked. We cannot wait for late comers and you must arrive at least 15 minutes prior to departure to allow time to form groups etc.
- ❖ Please note that children will need to bring their own morning tea and lunch (afternoon tea provided) unless specified on the program.
- ❖ On excursion days lunch and morning tea should be packed in a named plastic bag.
- ❖ Children will be supplied with a coloured T-shirt to wear over their clothes. This is for safety reasons as we have such a large group.
- ❖ Please refer to the program outline each day in case we are having a special lunch or morning tea that requires you to bring something extra.

- ❖ The attached program is only an outline of what will be offered on that specific day. This program is flexible to allow for individual needs and the agency of the children attending the program. Activities such as outside play, drawing etc. will be available on a daily basis. Please note the program is subject to change due to unforeseen circumstances out of our control
- ❖ Any personal items from home need to be named and are the children's responsibility. The program can not be held responsible for loss or damage. Please note personal electronic games including phones **cannot have internet access. Children cannot use these devices to take photos of other children.**
- ❖ Any computer games, CD's or videos brought from home, will need to be approved by the coordinator before they can be played while attending the program.
- ❖ Children may bring spending money on excursions, but we cannot promise that we will be able to spend it, so **please** do not give them money for lunch in case we cannot get to a shop to buy it.
- ❖ Some of excursion days we will be walking. Please ensure that your child/children are dressed appropriately including suitable walking shoes.
- ❖ All medication must be given to the nominated educator and a medication permission form must be completed. Where applicable action plans and doctors permission letters will need to be supplied before the child can attend the program.



As part of the sun smart policy children are required to wear a wide brim hat when participating in any activities outside. Caps will not be accepted and children without wide brimmed hats will not be able to participate in outside activities this includes excursions.

Children will also need to apply sunscreen and zinc (the service has its own supply). When participating in any water play children are required to wear a t-shirt, sunscreen (applied every hour and this will be recorded). (If applicable)

The program has limited spare hats, which will be sprayed at the end of each day and the hats will be washed at the end of each week. (However you cannot guarantee that there will always be a spare hat available).

To ensure that every child has sunscreen applied a daily running sheet will be the times of application.

Excursion Procedure:

- When attending excursions or school based excursions children will be required to wear an OSHC coloured shirt (can be worn over your clothes) for visual safety reasons, as we have a large group of children.**
- Please note excursion days can be quite busy and stressful trying to organise groups and friendships, especially when children are arriving at different times from 6.30am onwards.**
- When children arrive they will be given a colour T-shirt (in accordance to the numbers we need for each group-colour). Once all t-shirts are given out we can then change groups around to ensure children are with their friends, where appropriate.**

- **All medication with completed medication permission form to be handed to the nominated educator. (Displayed near the sign in sheets).**
- **Children must wear appropriate clothing and shoes.**
- **Unless specified on the program outline children require morning tea, lunch and drinks in a named plastic bag.**
- **If bringing spending money we encourage money is put in an envelope stating name and amount and given to the coordinator.**
- **You will need to be at the OSHC centre before the time specified on the program, we cannot wait for late comers.**

CAN YOU HELP !!!!!!!

If you have any of the following items could you please drop them at the OSHC building as soon as possible so we can organise the activities. Thank You for your assistance and support.

- ❖ Long cardboard tubes (long ones for didgeridoos not toilet rolls)
- ❖ Small toys for prizes.
- ❖ Different size boxes.
- ❖ Dress up (old jewellery, hats, beads and gloves).
- ❖ Dried flowers, wool, ribbon or embroidery thread
- ❖ Small cars, small road construction sets eg: traffic signs, trees etc.
- ❖ 1.25 litre plastic bottles
- ❖ Unwanted lego.
- ❖ Old toys in good condition that we can use at the program (eg dolls prams, beds etc.)
- ❖ coloured cardboard/ coloured paper or strong cardboard

**PUT ME ON THE FRIDGE AS A REMINDER
OF IMPORTANT DAYS ONLY THIS IS NOT
THE PROGRAM. PLEASE REFER TO
ENCLOSED PROGRAM OUTLINE FOR DAILY
ACTIVITIES**

**We recommend that you check and treat if necessary your
child's hair for head lice on a daily basis.**

Children will need to bring their own morning tea and lunch unless otherwise specified on the program. There will be \$5.00 charge (payable on collection of child/ren) to cover costs if your child has no morning tea/lunch, other than the specified days listed on the program. If for any reason your child does not have lunch please inform an educator so arrangements can be made. It is encouraged that all families participate when it is specified on the program to provide extra items such as a plate of food or a bag of lollies.

There will be children attending the program who have allergies to nuts; therefore we would encourage you not to pack any forms of nuts in the children's snack or lunch. Otherwise an area will be allocated for them to eat their items away from the other children which are specified in our Anaphylaxis procedures.

**Please note this is not the program (refer to program outline that is attached)
this is just a reminder of the important days!!! Children must bring a wide
bring hat every day to the program to participate in outdoor activities
including excursions:**

Week One:

- Monday 31st December - 2nd January: Closed
- Thursday 3rd January: First Day of Vacation Care for 2019.
- Friday 4th January: Lunch provided- If your child has any special dietary requirements please see Leanne.

Week Two:

- Monday 7th January: Water play-children will require a towel and a spare pair of clothes
- Tuesday 8th January: Inflatable haunted house between 10.30-3.30pm.
- Wednesday 9th January: Excursion. Gumburya World- Children will require snacks and bottles of water Lunch will be provided please complete and return order form with enrolment. Bus departs at 9am and returns approx.. 4.30pm.
- Friday 11th January: Come dressed in bright colours tie dye your own t-shirt (provided please nominate size on the form attached).

Week Three:

- **Monday 14th January: Lunch provided** If your child has any special dietary requirements please see Leanne. Come dressed as a pirate or fairy.
- **Tuesday 15th January:** Obstacle challenge-inflatable rock climbing wall between 10.30-3.30pm.
- **Thursday 17th January: Excursion-**Hoyts Frankston cinemas 'Ralf broke the internet'. Children will require snacks, lunch and drinks in a named disposable bag. Every child will receive a small popcorn and drink. Bus departs at 10am and returns approx.. 4pm.
- **Friday 18th January: Carnival Day-** rides and carnival fun between 10.30-3.30pm

Week Four:

- **Monday 21st January:** Animal farm between 10.30-3.30pm
- **Wednesday 23rd January:** A variety of inflatables between 10.30-3.30pm.
- **Thursday 24th January:** Silent Disco between 1-2.30pm.
- **Friday 25th January: Excursion.** Noble Park aquatic centre Bus departs at 9.30am and returns approx.. 4.30pm. Children will require a packed lunch in a named disposable bag and a towel, spare change of clothes and if required swimming aids.

Week Five:

- **Monday 28th January: Centre Closed Public Holiday.**
- **Tuesday 29th January:- Lunch provided-Party day bring a plate of food to share.** If your child has any special dietary requirements please see Leanne.
- **Wednesday 30th January:** Back to school grade 1-6.
- **Thursday 1st February:** Back to school all grades, including foundation.

BEHAVIOUR MANAGEMENT PROCEDURE:

Dear Families,

We have daily routines in place to ensure all children have a clear understanding of OSHC rules/responsibilities/expectations.

Procedure:

- Children gather as a group (daily) for before and after care, morning tea time for vacation care (approx..10am) to reinforce the OSHC rules/responsibilities/expectations.
- The Rowellyn Rulz, Stages of Behaviour and OSHC rules/responsibilities/expectations (children have developed in calibration with the educators) are displayed in each area in the OSHC building.
- Our educators attend training meetings to ensure they have a clear understanding of the stages of behaviour and how to implement them.
- A behaviour management package is given to new enrolments.
- A reflection corner is developed. 'Chill out zone'.
- Individual behaviour management plans are developed (if applicable).
- Children are required to sign a behaviour and computer contact.
- Holiday program Raffle ticket system (acknowledgment).

At OSHC we follow the same Rowellyn Rulz and stages of behaviour that the school have in place (adapted to suit the OSHC program).

Please note: Any behaviour which threatens or endangers the health, safety or wellbeing of others, or continual incidents of failure to comply with clearly communicated instructions will result in a child's placement in the OSHC program being reviewed and possibly terminated.

The following consequences may apply:

- Internal suspension within the program
- Suspension from a special event, excursion, vacation care program, or OSHC program
- Permanent withdrawal of child's placement in the program

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ROWELLYN PARK PRIMARY SCHOOL

OSHC — Po Box 8134

9782-0080 or 0409965998

Groenendyk.leanne.m@edumail.vic.gov.au

3rd – 29th January

6.30AM To 6.30PM

Please ensure that you complete the following booking form in full as these forms are taken with us on excursions:

If you have not used the program before you will also need to complete an official enrolment form that you will need to ask for if you do not have one.

Booking Form:

(Parents Information)

Parent/Gaurdian

Surname: _____ FirstName _____ D.O.B. _____

CRN no: (person claiming from Centrelink) _____

Email address (statements emailed) _____

Address: _____

Telephone: Home: _____ Mobile no: _____

Business Name: _____ Phone: _____

Parent/Guardian

Surname: _____ First Name _____

Phone: _____

Local emergency contacts:

(1) Name: _____ Relationship: _____

Ph:(H) _____ (W) _____

(2) Name: _____ Relationship: _____

Ph(H) _____ (W) _____

Authorized names for picking up child

Is there any court orders in place? Yes No

If so do we have a copy of the documentation?

Family Doctor: _____ Telephone: _____

Medicare number: _____

(Children's Information)

Child's

Name: _____

D.O.B. ___/___/___ School Attending _____

CRN: _____

Suffers From:

Fits Heart Condition

Asthma Dizzy Spells

Allergies:

Penicillin Aspirin

Bee Stings Any food (please list food)

Permission:

To use: Sunscreen Zinc Cream Face Paint

Photo's (local paper/display) Head Lice Checks

Comments:

Child's

Name: _____

D.O.B. ___/___/___ School Attending _____

CRN: _____

Suffers From:

Fits Heart Condition

Asthma Dizzy Spells

Allergies:

Penicillin Aspirin

Bee Stings Any food (please list food)

Permission:

To use: Sunscreen Zinc Cream Face Paint

Photo's (local paper/display) Head Lice Checks

Comments:

Child's

Name: _____

D.O.B. ___/___/___ School Attending _____

CRN: _____

Suffers From:

Fits Heart Condition

Asthma Dizzy Spells

Allergies:

Penicillin Aspirin

Bee Stings Any food (please list food)

Permission:

To use: Sunscreen Zinc Cream Face Paint

Photo's (local paper/display) Head Lice Checks

Comments:

Child's

Name: _____

D.O.B. ___/___/___ School Attending _____

CRN: _____

Suffers From:

Fits Heart Condition

Asthma Dizzy Spells

Allergies:

Penicillin Aspirin

Bee Stings Any food (please list food)

Permission:

To use: Sunscreen Zinc Cream Face Paint

Photo's (local paper/display) Head Lice Checks

Comments:

We value your input, please write any comments in regards to your expectations of the program, special dietary needs, children's interests etc.-

Please tick or cross the days you require

PLEASE NOTE IF TICKING A 10HR SESSION YOU CAN ONLY ATTEND BETWEEN THE TIMES SPECIFIED: ONLY TICK A 10 HOUR SESSION IF IT WILL AFFECT YOUR FORTNIGHT APPROVED HOURS. FOR EXAMPLE IF YOU ARE ENTITLED TO 100HRS AND WILL USE CARE EVERY DAY THEN THE 10HR SESSION WILL BE APPLICABLE TO YOU HOWEVER YOU CAN ONLY USE 10HRS OF CARE EACH DAY.

Week One:

January	Thursday 3 rd	<input type="checkbox"/>	Will require a 10 hr session <input type="checkbox"/>
	Friday 4 th	<input type="checkbox"/> Lunch provided	Will require a 10 hr session <input type="checkbox"/>

Week Two:

	Monday 7 th	<input type="checkbox"/> Water play	Will require a 10 hr session <input type="checkbox"/>
	Tuesday 8 th	<input type="checkbox"/> Haunted house	Will require a 10 hr session <input type="checkbox"/>
	Wednesday 9 th	<input type="checkbox"/> Excursion-Lunch	Will require a 10 hr session <input type="checkbox"/>
	Thursday 10 th	<input type="checkbox"/>	Will require a 10 hr session <input type="checkbox"/>
	Friday 11 th	<input type="checkbox"/>	Will require a 10 hr session <input type="checkbox"/>

Week Three:

	Monday 14 th	<input type="checkbox"/> Lunch provided	Will require a 10 hr session <input type="checkbox"/>
	Tuesday 15 th	<input type="checkbox"/> Obstacle challenge	Will require a 10 hr session <input type="checkbox"/>
	Wednesday 16 th	<input type="checkbox"/>	Will require a 10 hr session <input type="checkbox"/>
	Thursday 17 th	<input type="checkbox"/> Excursion	Will require a 10 hr session <input type="checkbox"/>
	Friday 18 th	<input type="checkbox"/> Carnival day	Will require a 10 hr session <input type="checkbox"/>

Week Four:

- | | | |
|----------------------------------|---|--|
| Monday 21st | <input type="checkbox"/> Mobile farm | Will require a 10 hr session <input type="checkbox"/> |
| Tuesday 22nd | <input type="checkbox"/> Lunch provided | Will require a 10 hr session <input type="checkbox"/> |
| Wednesday 23rd | <input type="checkbox"/> Inflatable day | Will require a 10 hr session <input type="checkbox"/> |
| Thursday 24th | <input type="checkbox"/> Silent Disco | Will require a 10 hr session <input type="checkbox"/> |
| Friday 25th | <input type="checkbox"/> Excursion | Will require a 10 hr session <input type="checkbox"/> |

Week Five:

Monday 28th Public Holiday Centre Closed

Tuesday 29th Lunch provided **Will require a 10 hr session**

Wednesday 30th Back to school Grade 1-6

Thursday 31st Back to school Grade 1-6 and foundation

ROWELLYN PARK OUTSIDE SCHOOL HOURS CARE VACATION CARE EXCURSION PERMISSION FORM

Dear Families,

We will be attending three excursion over the January period. The children will be travelling by bus to the specific location and the time is specified on the detailed program outline that is attached.

The cost is covered in your daily fee unless otherwise specified on the program.

Please complete (tick the excursion or activities that your child will be attending) sign and return with enrolment form, when you register for vacation care program.

Please refer to the program so you are aware of the necessary requirements the children will need each day.

Rowellyn Park Outside School Hours Care - Permission and Medical Consent

I give permission for my child/ren (please name them)

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To attend the excursion or be part of the following activities as programmed for the Vacation Care Program.

In general:

- Permission to have face painted (if applicable)
- Permission to use sunscreen (if applicable)
- If your child needs assistance to apply the sunscreen you give permission for an educator to do so
- Permission to use zinc cream (if applicable)
- Head lice checks
- Photos for program use only (children's reflections and port folios)
- Photos for media or promotion purposes
- Have finger/toe nails painted

Comments: _____

Only tick if you have booked your child/ren in for that particular day:

Week One:

- Friday 4th January : Lunch Provided 'Fish fingers and wedges' (please specify if there is any special dietary requirements).**

Comments: _____

Week Two:

Monday 7th January: Water play-water slide.

Comments: _____

Tuesday 8th January: Spooky day inflatable haunted house (10.30-3.30)

Comments: _____

Wednesday 9th January: Excursion Gumburya World –Bus departs 9am and returns at approx..4.30pm.

Lunch provided (please tick and name your choice and specify if there are any special dietary requirements so other arrangements can be made).

Hotdog (foot long), hot chips, bottle of water Name: _____

Chicken and salad wrap, mini muffin, bottle of water Name: _____

Chicken nuggets, hot chips, bottle water Name: _____

Comments: _____

Friday 11th January: Tie dye T-shirt. Please tick your child's T-shirt size and name.

Size 6 Name: _____

Size 7 Name: _____

Size 8 Name: _____

Size 10 Name: _____

Size 12 Name: _____

Size 14 Name: _____

Size 16 Name: _____

Comments: _____

Week Three:

Tuesday 15th January:

Participate in the nerf machine challenge (equipment and safety glasses will be provided please do not bring your own from home).

Infatable rock climbing wall

Comments: _____

Thursday 17th January: Excursion Frankston Hoyts Cinemas bus deparsScience Works. Bus departs at 10am and returns at approx.. 4pm. Children require a packed lunch, but will receive a small drink and popcorn or choc top ice-cream.

Box drink (juice)

Water

Small popcorn OR choc top ice-cream vanilla chocolate

Comments: _____

Week Four:

Monday 21st January: Mobile Farm between 10.30am-3.30pm

Comments: _____

Tuesday 22nd January: BBQ Lunch provided please specify if there is any special dietary requirements.

Comments: _____

Wednesday 23rd January: Inflatables between 10.30am-3.30pm

Comments: _____

Thursday 24th January: Silent disco between 1-2.30pm

Comments: _____

Friday 25th January: Excursion Noble Park Aquatic centre. Bus departs at 10am and returns approx.. 4pm

Comments: _____

Please note: On the excursion days we also take a car with us, in the case of an emergency. The car being used will have full compressive insurance and the nominated driver will hold a full Victorian licence.

I authorise the Coordinator in charge to consent, where impracticable to communicate with me, to my child receiving such medical or surgical treatment as deemed necessary or being transported in the car.

Cars for excursion days:

Wednesday 9th January, Thursday 17th January and Friday 25th January:

Toyota Yaris registration no: XSQ-495

Please note if a child is required to be transported by car there will two educators in which one will be the Coordinator (Leanne Groenendyk) and another nominated educator.

Parent/guardians Name: _____

Parent/guardians signature: _____

Date: _____

Emergency Contact Number for the day: _____

Please note: All necessary medical requirements eg. Asthma inhalers etc. should be brought on the day of the excursion and if necessary given to the nominated educator. A medical form (available from the Coordinator or educator) will need to be completed and placed with the medication.



BEHAVIOUR/DIGITAL USE CONTRACT

I have read (please ask if you require a copy) and discussed the OSHC responsibilities/expectations and the expectations around digital use at OSHC with my child/ren and believe they have a clear understanding of the expected behaviour and procedures to follow when attending any of the OSHC programs. We agree to comply with the behaviour procedures and understand that when this agreement has been broken that the OSHC program has the right to implement consequences. Devices brought from home cannot have access to the internet.

Name: (Parent/guardian) _____

Signature _____

Child's name: _____

Signature: _____

Child's name: _____

Signature: _____

Child's name: _____

Signature: _____

Dated: _____

Rowellyn Park Primary School OSHC has permission to take photos or video footage of my child to display:

In their portfolio books yes no

Displays within the OSHC building yes no

Books promoting the program yes no

My child has permission to view G,E and PG rated films and television programs while supervised by the educators at Rowellyn Park OSHC

yes no

I give permission for coordinator or medical coordinator to conduct a head lice check on my child

yes no

Comments: _____
