

Remote Learning Expectations

For Parents and Students

WHAT IS EXPECTED:

All students will be learning from home, except for students in the following categories

Children on days when they are not able to be supervised at home and no other arrangements can be made. This will be available for children of parents who cannot work from home, and vulnerable children, including:

- children in out-of-home care
- children deemed by Child Protection and/or Family Services to be at risk of harm
- children identified by the school as vulnerable

A more black and white way of thinking about it – if there is a parent or responsible adult at home, the children in that home must learn from home. The only valid reason for parents to not be at home is if they are required to go to work. Even then, if other arrangements such as a babysitter can be arranged, they should be learning from home.

Anyone who is a confirmed case of COVID-19 or is a close contact of a confirmed case of COVID-19, must inform the Principal ASAP.

DHHS defines 'close contact' as someone who has either:

- had at least 15 minutes of face-to-face contact with a confirmed case of coronavirus (COVID-19)
- shared a closed space for more than two hours with someone who is a confirmed case.

Any staff working on-site are doing so as volunteers to provide supervision for those students who need to be at school.

PARENTS WHO HAVE TO SEND THEIR CHILDREN TO SCHOOL

What is expected:

If your child is unwell, for example, if they have a cough, cold, runny nose, flu-like symptoms, or a fever (temperature of 37.5 or above), they must be kept home until well again. If a student presents or develops any of these symptoms whilst at school they will be sent home.

When dropping your child off and picking them up, you must not congregate on or around the school grounds. You must maintain a distance of 2 meters from all other parents, children and teachers and make the process of picking up and dropping off as quick as possible.

To assist with these critical times in the school day, our start and finish times will be staggered.

Grade 1 through to Grade 5 students will have a delayed start time of 9.15am. Prep and Grade 6 students will have a regular start time of 9am. Supervising staff will open classrooms at 9am. Students will not need to line up before school as their classroom will already be open from 9am they can head directly to the classroom.

Prep and Grade 6 students, along with their siblings will be dismissed at 3pm unless they attend after school care or parents specifically inform the school that they need to remain until 3.15pm.

Please inform your children that they are not able to touch or go near anyone else. Please help them to understand by showing them what 2 meters distance looks like.

What to expect:

We have installed liquid hand soap dispensers in every classroom which have been scheduled to be filled, if required, on a daily basis. All parents are to supply their children with their own hand towel and, if desired, their own hand sanitiser. The government has told us they will be supplying hand sanitiser. When that arrives we will place it in the entry of each classroom being used.

On the first day (Wednesday 15th) students will be assigned a classroom and a supervising staff member. As supervising staff will be on roster system, students should not expect the same supervisor each day. All students will need to wait in the undercover areas closest to their classrooms until a staff member arrives to give further directions.

Students will have their own desk and seat each day and they will be cleaned regularly. There will be a maximum of 10 students per classroom. We anticipate that we may have multi-age classrooms but where possible we will have students in the same year level.

Teachers will provide a remote learning curriculum. Students attending school will have the same curriculum presented to them. The regular timetable has been replaced with a much simpler timetable.

The daily routine for all students, at school, will be made up of the following sessions:

9am to 9:20 – students arrive at various times, rolls are marked, pastoral care and whole school free-choice reading
9.20 to 11.00am 80mins to 100mins Literacy with reading, writing and sometimes, MSL phonics and speaking and listening sessions.
30mins videoconferencing session for those at home to seek clarification or demonstrate their learning
11.00am to 11.30am Break for 30 mins
11.30am to 12.30pm 60mins Numeracy Session
12.30pm to 12.45pm Eating lunch in classrooms
12.45pm to 1.45pm Break for 1hr
1.45pm to 2.45pm 60mins of either an Inquiry session, or a specialist session like Performing Arts, PE, Indonesian, Well-being, Visual Arts or STEM
30mins videoconferencing session for those at home to seek clarification or demonstrate their learning
2.45pm to 3.15pm – Daily reflections and dismissal at either 3pm or 3.15pm

*The videoconferencing sessions have been timetabled at different times for each year level so that families with only one device will still be able to access the conference. The conference session will be held between breaks.

Where possible students will be supervised by the same supervising staff member each day.

During breaks, students will not be permitted access to playground equipment or school owned sports equipment because we do not have the resources to clean these every break. Instead students are encouraged to bring any toys or equipment such as a skipping rope, hula-hoop (not basketballs or footballs or sports equipment that gets passed from one person to another) or similar that may provide them with a source of joy during the breaks. Students will not be permitted to share their toys or equipment. Student will be permitted to socialise from a 2 meter distance only.

Intentional breaches of social distancing measures, will have consequences.

PARENTS WHO ARE KEEPING THEIR CHILDREN AT HOME:

What to expect:

The task of supervising your children's studies will be met with varying degrees of difficulty depending on your circumstances. We understand that above the regular house-keeping, most of you will have ongoing work-from-home commitments, some are single parents, some have multiple children, some only have a phone to access the curriculum via Compass and limited access to internet, some have limited technology skills and some do not feel comfortable with the prospect of needing to support your children with the academic content. That being said, we are all in this together. Staff will be supervising up to 10 students in a classroom whilst planning for and translating all their teaching and learning methods into a remote learning version. Other staff will be at home in the same situation as you. Our staff have varying levels of confidence in using the technology and they will be figuring it out with a live and virtual audience. Add to that, varying levels of anxiety about work related exposure to COVID-19 and the impact on their families – the very same anxieties that caused many families to make the decision to keep their children home from school. Indeed we are all in a very different, very difficult situation, which will only work if we bestow an abundance of grace toward each other when things don't work as well as we hope or need them to.

Students at home and school will receive the same remote learning education.

- Year level teachers will collaborate via WEBEX Teams.
- Each year level will provide a Literacy session made up of Reading, Writing and sometimes MSL phonics, and speaking and listening, 1 numeracy lesson and 1 other lesson (either inquiry-based related to Science, History, Geography or Civics and Citizenship or specialist-based being PE, Performing Arts, Visual Arts, Indonesian or STEM) per day.
- Education support staff who normally work with individual students will use 'Webex Meetings' software to touch base with and support learning progress each day and as per the needs of their assigned students.
- Other education support staff will work as pastoral care staff, observing online levels of engagement from students and checking in with students and parents to offer assistance.

Prep through to Grade 3 parents can expect the planned lessons to be delivered via compass and will need to pass on any instructions along with resources to their children. An instructional guide is posted on our website under 'remote learning'.

Grade 4 through to Grade 6 students can expect to receive the instructions delivered directly to their own Compass profiles or to OneNote which they are familiar with. An instructional guide is posted on our website under 'remote learning'.

The method of delivery will take place over three main mediums.

1. We will deliver Instructions with Learning Intentions and Success Criteria and supporting resources such as worksheets via Compass Learning Tasks or OneNote.
2. We will provide explicit teaching and demonstrate worked examples as a screencast or video clips or detailed instructions which we will also post to Compass Learning Tasks.
3. We will schedule times for parents and students to seek real-time support and ask questions about the learning via the video conferencing program Webex Meetings (the timetable for these sessions will be provided separately to this document, as will the instructional guide on how to use Webex Meetings).
4. Key Assessment Tasks will be posted on Compass and may require submissions to the teacher. An instructional guide is being developed and will be posted to the website.

What is expected:

Please have your children dressed in school uniform. By having your children in uniform you are setting the tone of expectation that teaching and learning is important and they are still part of Rowellyn Park's community. It is also a good indicator of readiness to learn. If a student is refusing to get dressed in their uniform, they are highly unlikely to be ready to engage in a day of lessons. For students to participate in video conferencing they are expected to be in uniform as a sign of respect and support for their peers at school who will be participating in the conference.

Please ensure your children have a clutter-free, well-lit (natural light if possible) space to work. A desk and chair is preferable.

Access to Compass is required. If you do not have access to Compass please contact our Teaching and Learning Assistant Principal, Kylie Tonnizo, who will arrange hard copies for you to pick up each week or until the government committed 'access to internet for all' is provided.

Instructional guides on how to access the Learning Tasks and how to use WEBEX Meetings are posted on our website under 'Remote Learning'.

It is advisable that, as much as possible your children follow the same schedule as their peers at school:

9am to 9:20 – students arrive at various times, rolls are marked, pastoral care and whole school free-choice reading
9.20 to 11.00am 80mins to 100mins Literacy with reading, writing and sometimes, MSL phonics and speaking and listening sessions.
30mins videoconferencing session for those at home to seek clarification or demonstrate their learning
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*The videoconferencing sessions have been timetabled at different times for each year level so that families with only one device will still be able to access the conference. The conference session will be held between breaks.

To begin with, Prep to Grade 3 children will need their parents to access the tasks and pass on what is expected along with any attached resources for each lesson. Those families with a spare device may be able to teach their children how to access the Learning Tasks by themselves. Your children will also require assistance accessing the video conferences at the scheduled times. Instructions for how to use WEBEX Meetings can be found on the website under ‘Remote Learning’

Grade 4 to Grade 6 students should already know how to access Learning Tasks or OneNote and should have their own laptop though they may need assistance in understanding the WEBEX Meetings instructions on the website, for video conferencing sessions.

COMMUNICATION PROTOCOLS:

The video conferencing sessions are primarily for students to seek understanding and clarity on set Learning Tasks, share and celebrate learning and socially touch base with the teacher and other students in their class. Parents may also use the video conference time to engage with the teacher, if their child needs assistance in seeking understanding or clarity they need or to seek advice from the teacher on how to best support their child with a particular task.

If you need assistance with accessing Compass, Office365, WEBEX Meetings, Mathletics, LiteracyPlanet, ReadingEggs or any other software required for remote learning, you can access the Support Desk using <http://rowellynpark.freshdesk.com>

Or by accessing the ICT Issue link in the Favourites menu (star) in Compass.

Tickets will be worked on during normal business hours.

New support tickets can be opened by pressing the "New Support Ticket" button.

All other communication between parents and teachers should be conducted by e-mail or phone call.

Parents and students will be using a range of devices and a range of platforms to help make remote learning work. The Acceptable Use Agreement, covers all platforms and devices used by parents and students. Inappropriate use of technology, from home or school, will have consequences.

For the privacy and safety of all students and staff, under no circumstances should a parent or student record any of the video conferencing sessions. All content communicated is for teaching and learning needs of parents and students in the Rowellyn Park Primary School community and must not be copied or shared without permission from the Principal.

