CYBER SAFETY AND ACCEPTABLE USE

RATIONALE:

Rowellyn Park Primary School believes the teaching of cyber-safety and responsible online behaviour is essential in the lives of its students and is best taught in partnership between home and school.

Students are spending increasing amounts of time online, learning and collaborating. To be safe online and to gain the greatest benefit from the opportunities provided, students need to do the right thing by themselves and others online, particularly when no one is watching.

Safe and responsible behaviour is explicitly taught at Rowellyn Park and parents/carers are requested to reinforce this behaviour at home.

Some online activities are illegal and as such will be reported to police.

Part A - School support for the safe and responsible use of digital technologies

Rowellyn Park Primary School uses the internet and digital technologies as teaching and learning tools. We see the internet and digital technologies as valuable resources and acknowledge they must be used responsibly.

Each student has been asked to agree to use the internet and mobile technologies responsibly at school. Parents/carers should be aware that the nature of the internet is such that full protection from inappropriate content can never be guaranteed.

At Rowellyn Park Primary School we:
- provide access to internet using a filter approved by the Department of Education and Training
- provide supervision and direction in online activities and when using digital technologies for learning
- teach and reinforce a cyber-safety program
- use mobile technologies for educational purposes (e.g. podcasts or photos from excursions)
- provide support to parents/carers as the need arises as determined by staff

Part B - Student Agreement

When I use digital technology I agree to:
- be a safe, responsible and an ethical user whenever and wherever I use it
- support others by being respectful in how I communicate with them and never write or participate in online bullying (this includes forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviour)

Rowellyn Park
PRIMARY SCHOOL
together we learn

- talk to a teacher if I feel uncomfortable or unsafe online or see others participating in unsafe, inappropriate or hurtful online behaviour
- be aware of the terms and conditions of websites and online communities
- be aware that content I upload or post is my digital footprint
- protect my privacy rights and those of other students by not giving out personal details including full names, telephone numbers, addresses and images
- use the internet for educational purposes
- use the equipment properly
- use social networking sites for educational purposes and only as directed by teachers
- abide by copyright law when using content on websites (ask permission to use images, text, audio and video and cite references where necessary)
- think critically about other users' intellectual property and how I use content posted on the internet.
- not interfere with network security, the data of another user or attempt to log into the network with a user name or password of another student
- not reveal my password to anyone except the system administrator or the teacher
- not bring or download unauthorised programs, including games, to the school or run them on school computers

When I use my personal digital devices I agree to:
- keep the device switched off during class times
- seek permission to use the device
- protect the privacy of others and never post or forward private information about another person
- only take photos and record sound or video when it is part of an approved lesson
- seek permission from individuals involved before taking and sending/publishing photos, recording sound or videoing them (including teachers)
- be respectful in the photos I take or video I capture and never use these as a tool for bullying.

This Acceptable Use Agreement also applies during school excursions, camps and extra-curricular activities. I acknowledge and agree to follow these rules. I understand that my access to the internet and mobile technology at school will be renegotiated if I do not act responsibly.

RELATED POLICIES AND FURTHER INFORMATION
Foundation Acceptable Use
Year 1 and 2 Acceptable Use
Year 3 to 6 Acceptable Use
Year 4, 5 and 6 Netbook Policy
Student Mobile Phones Policy

Rowellyn Park
PRIMARY SCHOOL
together we learn

EVALUATION:

This policy will be reviewed as part of the school's three-year review process and was last ratified by School Council in May 2019

Date Implemented	May 2019
Author	
Approved By	School Council
Approval Authority (Signature & Date)	
Date Reviewed	May 2019
Responsible for Review	Assistant Principal
Review Date	May 2021
References	

Rowellyn Park
PRIMARY SCHOOL
together we learn