

Bushfire Management

POLICY

To ensure the safety and wellbeing of students, staff and visitors to the school, a program of works for grounds and maintenance are established to ensure safety and preparedness for bushfires and other events. Rowellyn Park Primary School is not on the Bushfire At Risk Register.

EMERGENCY MANAGEMENT PLAN

An emergency management plan is updated every 12 months and distributed to local emergency services. Emergency drills are practiced each term, including on site and off site, lockdowns and shelter in place.

BUILDINGS

Gutters are cleared and kept clear of debris each term. Gutter guards are used in areas of high leaf fall.

Access to and egress from buildings is inspected every 3 months.

Fire Alarm panel is tested monthly.

Smoke Doors are tested monthly.

Fire extinguishers and booster reels are maintained by Carrum Downs CFA every 6 months.

Exterior fire fighting system is inspected and tested quarterly.

GROUNDS

Vehicular access to the school site is from Tattler Avenue, via both staff car parks. Paths are inspected every three months.

Flammable materials are kept in the storage sheds in the north east corner of the school site. Sheds are clearly labelled with HAZCHEM sign above the entrance.

Chemical storage is located at the north and south ends of Block A in cleaners stores. Stores are labelled with HAZCHEM signs above the doorway.

Debris on the ground is cleared as soon as possible to reduce risk and hazards.

CALENDAR OF CHECKS AND INSPECTIONS

Regular checks are maintained on the OHS Activities Calendar, and are guided by Essential Safety Measures audits and corrective action is taken as recommended.

Date Implemented	October 2020
Author	Assistant Principal
Approved By	School Council
Approval Authority (Signature & Date)	
Date Reviewed	
Responsible for Review	Assistant Principal
Review Date	October 2022
References	